

## UPPAA Board Meeting Agenda

January 2021 via Zoom

To join in <https://tinyurl.com/call-uppaa>

### Action Items:

**Larry:** apply for sales tax license

**Victor:** email membership regarding UP Poet Laureate committee

### 1. Start RECORDING

### 2. Call meeting to order

Present: Victor, Brandy, Gretchen, Larry, Debbie, Jan

### 3. Approval of Previous Board Meeting minutes

Motion to approve minutes from November 2020 made by Victor, seconded by Brandy. All in favor; none opposed. Minutes approved.

### 4. U.P. Notable Book Club notes

There's one presentation per month at Crystal Falls Library—UPPAA is sponsoring it for \$100 per month. The next notable books will be announced on January 27.

### 5. U.P. Notable Book award stickers and digital logo sales

The final edition of the award stickers arrived—Victor will offer these to the award winners. Larry asked if he should apply for a sales tax license to sell the stickers. He'll apply for it, but we won't have to keep receipts because UPPAA is a non-profit selling less than \$10,000 per year.

### 6. U.P. Book Review progress report

A few titles have been submitted. There will be one review posted per month.

### 7. Continuing the UPPAA online conference thru Winter and Spring 2021

Conference schedule is posted at end of these minutes. UPPAA will continue to issue stipends to the presenters as a courtesy.

## 8. U.P. Reader Chair Report:

Debbie Frontiera has been promoted to UP Reader Chair. The manuscript is currently with Victor. It's ready except for the student submissions.

## 9. Update on U.P. Reader audiobook project

Brandy is handling this. She submitted issue #4 and she's about to resubmit issue #1. There will be one press release to announce these when they're all ready. Issue #5 can be recorded now, and we can add the student submissions in when we receive them.

## 10. Youth Writing Workshop 2021 - starts this week!

Debbie said the first session went well. 14 kids signed up; 10 attended the first night. Debbie reached out to the other 4, but she only heard back from 2 of them.

## 11. Webmaster's Report:

Jen is absent; report is tabled for this month.

## 12. Treasurer's Report:

November, 2020 Treasurer's Report

Our expenses for September were \$156.60 for flowers and speaker fees. Revenue was all from membership dues (\$126.79). All is quiet on the Yooper front.

Stats for November, 2020

\$156.60	Expenses
\$126.79	Revenue
\$600.00	Short Story Fund
\$0.00	Middle-Grade Short Story Fund
\$3,478.36	General Fund
\$4,078.36	Total Resources

Stats for December, 2020

\$695.82	Expenses
\$0.00	Revenue
\$600.00	Short Story Fund
\$0.00	Middle-Grade Short Story Fund
\$2,782.54	General Fund

**\$3,382.54**

**Total Resources**

**13. Dandelion Cottage Report:**

Larry said nobody has submitted anything yet, but this is normal. He received a request for two students to submit one story as co-authors and asked the board how to respond. Debbie proposed we allow two co-authors, but no more than that. Everyone agreed.

Dandelion Cottage contest deadline has been extended to February 5, 2021.

**14. Motion to exempt Board Members from 2021 dues (vote)**

Brandy received an email from a member stating that board members shouldn't have to pay dues. Tyler doesn't think board members should have to pay them. Carole and Craig agreed. Carole Hare made a motion; Craig Brockman seconded the motion. All three non-board members attending the meeting agreed.

**15. Membership Chair Report:**

Brandy said we have two new members who joined in the past week. We currently have 98 members. Four new members since our last meeting in November, and six who have renewed early for 2021. The renewal date has changed from April to January. Brandy will email the membership to explain the new renewal date and remind everyone of the various benefits membership offers.

We'll discuss the option of setting up automatic annual renewals through PayPal at a future meeting.

**16. Newsletter Chair Report:**

The newsletter is almost ready to go—Debbie will send it to Victor in a few days for proofreading. The deadline for members to submit their news is January 10. Debbie will ask Jen for simple directions for adding tags to members' books to include in the newsletter.

Other board members are invited to help Debbie with the newsletter or take it over as she's doing double-duty with the UP Reader and newsletter.

**17. U.P. Poet Laureate discussion and call for volunteers or nominations to represent UPPAA**

The Marquette Poets Circle is trying to form a committee to establish a UP Poet Laureate award. They're looking for a UPPAA member interested in becoming a committee member. Victor will send the request out to the membership to see if there's any interest.

**New Business:** Gretchen proposed a quarterly Zoom meeting for members as a networking opportunity/social hour. She'll work on this and present some ideas to the board at the next meeting.

**18. Motion to end meeting:**

Victor motioned to adjourn. Debbie seconded. All in favor, none opposed. Meeting adjourned at 7:58 PM.

Schedule of UPPAA zoom presentations for 2021

Craig Brockman	1/21/2021	From Pondering to Publishing
Deborah Frontiera	2/18/2021	World-Building in Fantasy Books
Brandy Thomas	3/18/2021	Proofreading and Editing
Katherine Pickett	4/15/2021	Perfect Bound: How to Navigate the Book Publishing Process Like a Pro
David W. Koehser	5/13/2021	Permissions & Publishing Contracts
Evelyn Gathu	6/17/2021	How Authors Can Work with Librarians