

## UPPAA Board Meeting Agenda

June 4th 2020 via Zoom

To join in <https://tinyurl.com/call-uppaa>

### Action Items:

**Victor:** -Create a slide about the Speakers Bureau

-Set up shopping cart to accept Fiction Writing Workshop registration (12 registrants only)

-Post Powerpoint slides on UPPAA website

-Post 15-minute reminder of meeting on Facebook

**Brandy:** -Send Victor an email with renewal numbers so he can make a slide.

**Jen/Victor:** -Check for UP Reader issues on website (add if absent)

### 1. Start RECORDING

### 2. Call meeting to order

Present: Victor, Brandy, Larry, Tyler, Jen, Jan.

### 3. Approval of May 2020 Board Meeting minutes

Victor motioned to approve May 2020 minutes. All in favor; none opposed. Minutes approved.

### 4. Talk about Membership Meeting on June 6th

Victor launched the first poll—a window popped up showing the first question. It worked! Victor shared the results with all attendees.

The Board agreed to phrase the late fee question with the options of \$10 late fee, no late fee, or no opinion.

Victor presented the slides in the order in which they will appear at the Annual Meeting on June 6, 2020. He'll begin the meeting with a quick tutorial for members so they know how to raise their hand during the virtual meeting and a few other tips for virtual attendance. Larry will speak next about the Dandelion Cottage program and awards. Gretchen will speak about the Speakers Bureau. Victor will talk about the newsletter and the UP Reader, then he'll explain why we're doing things differently this year. Brandy will discuss the renewal date, followed by the polls for the renewal date and the late fee.

Brandy asked what the cutoff date is for members to be dropped. There are 36 who have not yet renewed. There are 66 new/renewed, 1 dropped, and 36 not renewed. If people don't renew their membership before the conference, Brandy has to check everything before they sign in. She'll have to do that prior to each presentation for the virtual conference because they're not all on the same date. The deadline for this year will be September 11 to renew the membership in time to attend the conference, which begins on September 12. So far, four out of six speakers have agreed to do the virtual conference.

#### **5. Fiction Writing Workshop October 9th - 10th:**

The fee will remain the same: \$40. Victor will set up the shopping cart to accept registration for the Fiction Writing Workshop. Active membership required to attend. Members will be able to renew membership and register for the FWW at the same time. The workshop will be capped at twelve people. Victor said we can consider running it again in six months if there's more interest.

#### **6. U.P. Reader Chair Report:**

Victor mailed out corrected replacement copies of the UP Reader today. For the next issue, Mikel wants to print it in color rather than black and white. Deb will fill in as chairperson until Mikel returns.

Tyler asked about color photographs—he thought they were black and white. Victor said they're from Mikel's post card collection. Tyler suggested we include some more contemporary photos. Brandy suggested we include artwork from UP artists as well. Tyler and Jan offered suggestions for placing photos between stories or at the end of stories rather than in the middle of stories.

#### **7. Webmaster's Report:**

No new books have been added; Jen will mention this on Saturday.

#### **8. Treasurer's Report:**

Our only expense this month was our monthly \$10 for Groups.IO. We had no income for the month.

**Confession time:** I normally transfer PayPal money at the end of the month.

Unfortunately, my social calendar was so full that I forgot to do this. The end of the month crept up on me, and I was unable to transfer the money in time. Next month we will record \$395 that arrived in our Credit Union account on June 1<sup>st</sup>.

Stats for May, 2020

\$10.00	Expenses
\$0.00	Revenue
\$200.00	Short Story Fund
\$0.00	Middle-Grade Short Story Fund
\$2,397.77	General Fund
\$2,597.77	Total Resources

### **9. Dandelion Cottage Report:**

Larry sent out the checks, so everyone has their money. Larry has the traveling trophy and he'll give it to Deb when she's in Marquette so she can take it to Lake Linden.

### **10. Membership Chair Report:**

Brandy repeated the numbers: 103 total members, 1 dropped, 66 renewed or new, 36 not yet renewed. She mentioned we should consider offering an event in February to help encourage people to renew their membership earlier in the year rather than waiting for the annual conference or the UP Reader submission deadline. We could also start a private YouTube channel and share links to the videos with members only.

### **11. Newsletter Chair Report:**

Deb is absent.

### **12. Motion to end meeting:**

Victor will start the virtual meeting about 30 minutes early on Saturday in case anyone wants to join him. He'll post the powerpoint slides on the UPPAA site so people can view and print them. Brandy suggested a 15-minute reminder on Facebook; Victor will do that.

Motion made to adjourn the meeting by Victor, seconded by Brandy. All in favor. Motion carried. Good night!