

UPPAA Board Meeting Agenda

May 7th 2020 via Zoom

To join in <https://tinyurl.com/call-uppaa>

Action Items:

Victor: -Contact Bethany and the other presenters about offering the workshop on **Zoom.**
-Create survey for membership to choose Zoom or in-person conference

1. Start RECORDING

2. Call meeting to order

Present: Victor, Gretchen, Brandy, Deb, Larry, Tyler, Jan, Donna, Theresa, Ninni.

3. Approval of April 2020 Board Meeting minutes

All in favor; none opposed. Minutes approved.

4. Status of Spring Conference:

Victor said we do have an October 10 date chosen, with speakers committed to that date. Larry suggested earlier that we could poll members to see who will or might attend. Tyler thought we could do the conference in serial episodes, one per week, on Zoom. Gretchen said we should offer a conference because it's in our membership dues. She likes the Zoom option because it may guarantee larger attendance, and is cheaper and safer. We would then have the beginning of a database we could mine later for webinars and other online offerings. Deb said members could tune in to the sessions they are interested in and skip the others, or attend all sessions (one thing you can't do in person, when there are concurrent sessions). Gretchen said once they're recorded, we could let people watch them later. Tyler asked where the recordings would be stored. Victor can only store about 2 hours of video on Zoom—they'd have to go on a private YouTube feed with links provided to members only. Tyler said perhaps in the future we could change the YouTube channel to a public channel with the hope of attracting more members. Brandy pointed out the presenters will have to approve this because they might give the same presentation at other places and they might not want it out there for free. Brandy might have a talent release form we can use or modify.

Deb asked if we are going to have an in-person conference on October 10, what is the status of the venue(s)? Brandy hasn't heard back from the Masonic—it'll be June at the earliest she might hear from there. They're usually booked in the fall so they might not be available for us. Brandy said the Peter White Library has no openings in October. Gretchen talked to the Ramada Inn earlier, and they have two smaller rooms with a capacity of 50 for each room. Their larger room is already reserved on October 10. They do have September 12, 19, and October 31 available. The Ramada is more expensive than the other places: \$350 plus \$10/person for lunch. Gretchen will get a more solid number if we choose a date.

Deb asked about the writing workshop we had originally planned for the day before the conference—we aren't going to offer that without the conference. Victor will ask Bethany about the possibility of running it on Zoom.

Tyler asked about annual September picnic—will we cancel that? It's less difficult to host a picnic, less expensive, and more casual.

Ninni suggested we could combine the picnic with the conference and have a two-day event. The conference would be more formal, held on the first day, then the picnic would fall on the second day.

Jan suggested we consider having a picnic the day after the conference if things return to normal by next June.

Victor will design a survey and send it to the board for approval/suggestions. We'll vote on hosting a virtual conference vs. an in-person conference at the June board meeting.

5. U.P. Reader Chair Report:

Victor submitted the new PDFs to the printer. He's waiting for them to sign off—there are delays now in the US. As soon as they approve the interior the issues will be reprinted. Mikel is still in the southwest.

6. Webmaster's Report:

Jen is absent.

7. Treasurer's Report:

This month's financial picture is a bit muddy. We had a total income of \$889.27 (not muddy). We still have two checks written to the Women's Federated Club House. These have not been cashed nor returned. Normally with a down payment the money is lost if the customer does not follow through. In this case the clubhouse cannot legally rent the venue. I assume no one is there to talk to. I sent out the D.C. prize money (\$550). With the cost of the medallions and plaque, the reserved D.C. money is expended, except for the \$200 that had been reserved for meals for the winners. We may still need that if we have a conference in the fall. Only two of the four checks have been cashed. We also paid \$232.90 to Designotype for our newsletter. Then there is the ever-present \$10 for Groups IO.

Stats for April, 2020

\$792.90	Expenses
\$889.27	Revenue
\$200.00	Short Story Fund
\$0.00	Middle-Grade Short Story Fund
\$2,407.77	General Fund
\$2,607.77	Total Resources

Larry said the checks to the Women's Federated Clubhouse have not been cashed. Gretchen will contact them and cancel the workshop so we can retrieve the checks.

Deb made a motion that we cancel the June 9 date for the writers' workshop. Brandy seconded. All in favor. Motion carried.

8. Dandelion Cottage Report:

Larry mailed out the medallions and a hard copy of the UP Reader to the winners of the Dandelion Cottage contest. Two of them haven't cashed their checks yet. Two of them sent photos to us.

9. Membership Chair Report:

We have 3 new members! 102 total members. 51 are current and 51 still owe their dues. Brandy hasn't sent out the reminder letter yet because the expiration date just passed on April 30. She'll send that out in the next week or so. The 50% renewal is typical for this time of year. We wanted to move the membership renewal date to January, and we had planned to have a membership vote on that during the conference. Victor will add the membership date change to the survey so we can obtain a virtual vote.

Brandy suggested we could have an all-membership Zoom conference business meeting in June so we can all vote on membership issues. This would give members the opportunity to vote on things. Maybe schedule it for a Saturday morning. Victor will add a few different potential business meeting dates to the survey.

10. Newsletter Chair Report:

The next newsletter will be the summer issue—Deb figures it will go out in late June or early July when the news is (hopefully) firmer than jello.

Gretchen asked if there will be room for articles. Deb said this will be an electronic edition so it can be as long as needed.

11. Motion to end meeting:

Motion made to adjourn the meeting by Victor, seconded by Jan. All in favor. Motion carried. Good night!